



**Union Grove Elementary
Discipline Management Plan
2023-2024**



Grades PK-2

These consequences will be applied at the administrator's discretion:

Verbal reprimand	Exclusion from extracurricular activities
Cooling-off time or "time out."	Withdrawal or restriction of bus privileges
Temporary confiscation of the item of distraction	Detention (before school, during lunch, after school)
Behavioral contracts	Temporary removal from class
Loss of privilege(s)	Required parent meeting
Parent call or conference	Correction of dress code violation
Counselor/student conference	Restitution of damages/restoring to order
Change of seat assignment	Special assignment or duties



Grades 3-6

Students should refer to and be aware of all behaviors and consequences in the Student Code of Conduct.

- Any step, assignment of levels, or punishments are at the discretion of the principal or assistant principal
- Defining and categorizing the offense is at administrator discretion
- Only an administrator can place students in detention, ISS, or DAEP

Part I

STEPS IN DISCIPLINE:

The following discipline management plan will be used for minor infractions. Each minor offense will result in a progression to the next step. All steps also include parent/guardian contact.

Campus administration may use discretion when implementing specific consequences in order to meet the needs of individual students.

Step 1	One 30-minute detention (lunch or after school, at admin. discretion)
Step 2	One 30-minute detention (lunch or after school, at admin. discretion)
Step 3	One 60-minute detention or (2) 30-minute detentions at different times of the day (lunch or after school, at admin. discretion)
Step 4 (Level 2)	One day ISS (admin discretion to give an Expulsion with or in place of ISS)
Step 5	Two days ISS (admin discretion to give an Expulsion with or in place of ISS)
Step 6 (Level 3)	Three days ISS (admin discretion to give an Expulsion with or in place of ISS)
Step 7	Five days ISS (admin discretion to give an Expulsion with or in place of ISS)
Step 8	DAEP placement (30-day minimum) *Student must be 10 years old*

Part II

Level 1, 2, and 3 Infractions

Major violations may result in consequences determined by the administration, in accordance with the Student Code of Conduct.

LEVEL 1 (Consequences begin at Step #1)	LEVEL 2 (Consequences begin at Step #4)	LEVEL 3 (Consequences begin at Step #6)
Minor Infractions <i>(include but are not limited to the following)</i>	Mid-level Infractions: <i>(include but are not limited to the following)</i>	Serious Infractions: <i>(include but are not limited to the following)</i>
Dress code violations	Dishonesty toward school personnel	Offensive contact/ touching
Repetitive failure to participate in classroom activities or assignments	Defying authority	Bullying/ Harassment (non repetitive) (Repetitive harassment and bullying will fall under Bullying Protocol)
Mild disrespect	Minor vandalism	Threats toward a school personnel, staff, officials, administrators and or students
Minor classroom disruption	Obscene language or gestures, either written or spoken	Abusive/ profane/ harsh language or behavior toward school personnel
Horseplay with no injury	Disrespect	Vandalism
Littering	Failure to accept or adhere to a prescribed consequence	Fighting and/ or instigating a fight
Repetitive failure to comply with campus cell phone protocols	Repeated misbehavior	Indecent exposure
Minor violations of the <i>Acceptable Use Policy</i> (school internet use policy)	Ethnic/ racial slurs/ agitation	Intent to commit bodily harm

<u>LEVEL 1</u> (Continued)	<u>LEVEL 2</u> (Continued)	<u>LEVEL 3</u> (Continued)
Unauthorized use of an electronic communication device including cell phones, tablets, iPads, smart watches, etc.	Damage to or loss of school property	Tampering with food or drink
Throwing objects	Damage to or loss of instructional materials	Possession of prohibited items (as defined by Union Grove School Board policy)
Other minor offenses as determined by campus faculty and administration	Cheating/ copying	Theft
	Major disruptive behavior	Alcohol-related offenses
	Skiping class/truancy	Making a false report or statement (written, verbal, or via technology) that may damage the reputation of another individual or group. This includes, but is not limited to, statements made through media such as Facebook, Instagram, Snapchat, Twitter, TikTok, and all messaging formats.
	Major violation of the Acceptable Use Policy (school internet)	All tobacco offenses on or within 300 feet of school property
	Threats to or retaliation against another student	Possession of prohibited items such as vaping materials electronic smoking devices, lighters, matches, anything that causes a flame or sparks
	Other offenses as determined by campus administration	Other serious violations of the Student Code of Conduct as determined by campus administration